

California State University, Fresno  
Division of Graduate Studies  
Thomas Administration Building, Room 130

## **ZERO-UNIT POLICY**

University policy requires a graduate student to be continuously enrolled at the university every fall and spring semester until the awarding of the degree. If students have applied for graduation during the summer, they must maintain continuous enrollment in that term as well.

This policy does not apply to students who are either enrolled in a course for a letter grade or who have been granted an official leave of absence. To maintain the required enrollment, students must enroll in Graduate Studies (GS) Continuation through Continuing and Global Education (Extension) or in GS 299C (Regular University Enrollment). Students who choose to enroll through the Extension option and who later wish to return to regular enrollment at California State University, Fresno will be required to reapply for admission to the university. Those who have been out of regular enrollment for more than one semester and wish to return will be required to pay an application fee, in addition to reapplying for admission. For additional information and deadlines, call the Division of Graduate Studies (559) 278-2448. Students unable to register in person may provide a letter of permission to a “proxy,” allowing the proxy to register on their behalf.

Students who choose to enroll in GS Continuation should go to the office of the Division of Graduate Studies by the second week of the semester or summer term, to have their enrollment eligibility verified. They will then be directed to pay fees at the Office of Continuing and Global Education, Education Building, Room 130, (559) 278-0333. Checks for GS Continuation are made payable to “California State University, Fresno” in the amount of \$350.00 (fees are subject to change).

Students enrolling in GS 299C through regular university enrollment should follow the instructions for registration in the class schedule. GS 299C enrollees must go to the office of the Division of Graduate Studies to obtain the class and permission numbers and have their eligibility verified prior to their assigned registration date and time as indicated on their portal.

The International Student Services and Programs Office has indicated that international students must satisfy the continuous enrollment requirement through GS 299C registration through regular university enrollment.

For further information please contact the Division of Graduate Studies, Thomas Administration Building, Room 130, (559) 278-2448.