

THE ROBERT AND NORMA CRAIG GRADUATE FELLOWSHIP

The Division of Graduate Studies

ANNOUNCES

FELLOWSHIPS UP TO \$1,000

APPLICATIONS MUST BE RECEIVED BY OCTOBER 12, 2012

The Robert and Norma Craig Graduate Fellowships are designed to provide benefits to both graduate students and faculty. The fellowship stipend must be used to foster student development through mentored activities such as providing research or instructional assistance or by conducting some faculty-assigned duties, thus freeing faculty members to proceed with the development of research, instruction, or other professional activities.

The maximum stipend is \$1,000 (based on 100 hours @ \$10/hour), which will be allocated directly to the graduate student. The faculty mentor will be required to submit a final report of the mentored activities within one year following completion of the work by the student receiving support.

Only one proposal per faculty member is eligible for funding. Projects with more than one student on the same project must submit one application listing all of the participating students. In the event of an award, the amount will be shared between all of the students on the project. Faculty members must be tenured or tenure track. Faculty members must have experience working with graduate students. Applications must be jointly developed by the faculty member and the graduate student(s) on the project.

Student must be at least conditionally classified, in good standing, and be making satisfactory progress toward their graduate degree. Students may receive this award only once.

The Robert and Norma Craig Graduate Fellowships are made by the graduate dean based upon the recommendation of a review committee approved by the University Graduate Committee. The chief consideration in determining whether a proposal submission will be awarded are:

- Quality of the proposed planned activities
- Evidence of student interest and ability to conduct assigned tasks
- Evidence that student is making satisfactory progress toward the degree

Part I of the application is to be completed by the student, Part II, by the faculty member. Attach additional pages, if needed. Applications are due by **5:00 pm on Friday, October 12, 2012** for full consideration. Monies will be available in fall 2012 and need to be expended by May 21, 2013. Only one application per student/faculty member will be accepted.

These awards are for the 2012-2013 academic year. The annual call for proposals will continue to be during the fall semester.

NOTE: *Proposals that seek funding exclusively for student degree requirements such as project 298 or thesis/dissertation 299 are not eligible for funding under this program. (See Graduate Student Research and Creative Activities Support Award for alternative funding.)*

Applications and supporting documents should be addressed to: Sharon Brown-Welty, Dean
Division of Graduate Studies
California State University, Fresno
5200 N. Barton Avenue M/S ML 51
Fresno, CA 93740-8014

3. If applicable, provide a brief description of prior faculty/student mentored activities that you have participated in.

4. Please comment on your qualifications for assigned tasks.

DIVISION OF GRADUATE STUDIES
California State University, Fresno

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PART II (*To be completed by faculty member*)

FACULTY NAME: _____

TELEPHONE: _____ E-MAIL: _____

MEMBER OF THE GRADUATE CONSULTATIVE GROUP FOR: _____

STATUS: ASSISTANT ASSOCIATE FULL TENURED or
TENURE TRACK

1. Provide a brief description of the activities/project for which a graduate student assistant is needed.

2. Describe the work schedule and the project timeline.

3. List the measurable outcomes expected from this award.

TOTAL FUNDS REQUESTED: _____ HOURS @ \$10.00/HR.= _____

STUDENT STIPENDS SHOULD BE CALCULATED BASED UPON COMPARABLE WORK PERFORMED AT \$10.00 PER HOUR.

REQUIRED SIGNATURES

FUNDS REQUESTED BY:

FELLOWSHIP PROPOSAL REVIEWED AND
RECOMMENDED BY:

FACULTY MENTOR

DEPARTMENT CHAIR

GRADUATE STUDENT

COLLEGE/SCHOOL DEAN