
Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College, Department

California State University, Fresno is committed to providing equal opportunities to men and women CSU students in all campus programs, including intercollegiate athletics. California State University, Fresno is an Affirmative Action/Equal Employment Opportunity Employer and all qualified applicants receive equal consideration in the selection process. We particularly encourage applications from members of all underrepresented groups.

The Immigration Reform and Control Act of 1986 requires the University to inform you that we can employ only U.S. citizens and aliens lawfully authorized to work in the U.S. Each new employee is required to present documentation verifying his/her identity and right to accept employment.

General descriptions of duties can be found by classification at:

http://www.calstate.edu/HRAdm/Classification/R11/Graduate_Assistant.pdf

http://www.calstate.edu/HRAdm/Classification/R11/Teaching_Associate.pdf

http://www.calstate.edu/HRAdm/Classification/R11/Inst_Student_Assistant.pdf

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Health & Human Services

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree. EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Kinesiology

07HHG41

Appointment dates: 8/18/2006-5/20/2007

Approx. Hrs per week: 20hrs

Application Deadline: 8/28/2006

- ◆ Job duties include: Graduate student will assist in the routine daily operation of the Human Performance Lab. Specific duties will include: scheduling and coordinating the use of the Human Performance Lab; scheduling and conduction body composition assessments and various exercise tests; preparing individual and group fitness testing reports; conducting Lab tours; maintaining Lab income and expense records; perform daily maintenance and upkeep of Lab equipment and facilities; assist in the marketing of Lab services; and assist in faculty research efforts.
- ◆ Minimum Qualifications: A qualified individual should have: knowledge and experience using various human performance laboratory technologies; experience with the assessment of body composition using multiple techniques (including BodPod, hydrostatic weighing, skin fold analysis, and BIA); competence with word processing and spreadsheet computer applications; excellent organizational skills; a high degree of self-motivation; and an ability to relate well to a diverse population within and outside of the academic environment.
- ◆ Application Procedures: Please contact Mike Coles at 278-4166 for further information.

Contact Information:

Mike Coles

mcoles@csufresno.edu

Phone 278-4166

Fax 278-7010

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Health & Human Services

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree. EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Social Work Education

07HHG042

Appointment dates: 8/21/2006-5/19/2007

Approx. Hrs per week: 5hrs/wk

Application Deadline: open until filled

- ◆ Job duties include: Assisting the instructor in evaluating student work and examinations; preparing course materials and aids; conducting small discussion groups; assisting in the handling of equipment; and performing other functions requiring knowledge of social work.
- ◆ Minimum Qualifications: Acceptance in the Master of Social Work Education program with a conditional or classified standing; minimum 3.0 GPA; enrollment in at least 6 units in the Master of Social Work program; and basic knowledge of Social Work practice.
- ◆ Application Procedures: Complete the Application for Graduate Assistant form. Applications are available in the Social Work Department office. Psychology Human Services Building, room 128, or go to www.csufresno.edu/aps. Submit the application to the Social Work Department at the above location or mail to the department's address.

Contact Information:

Jane Middleton

jmiddlet@csufresno.edu

Phone 278-3992

Fax 278-7191

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree.

EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Computer Science

07SMG044

Appointment dates: 8/21/2006-12/21/2006

Approx. Hrs per week: 0-20

Application Deadline: open until filled

- ◆ Job duties include: Part time graduate assistant positions with a maximum appointment of 0-20 hours weekly. GA's work under immediate supervision of professors and are expected to keep records of student s performance, may be required to tutor small groups, assist in the evaluation of exams, perform other duties related to the instructional program such as preparation of materials and instructional aids, and research activities dependent on assignment may be required to hold office hours. Duties can vary dependent on assignments.
- ◆ Minimum Qualifications: Admitted to the M.S. Computer Science Graduate Program as either a classified or conditionally classified student. Proven background for the course being assigned. Must meet the GPA requirement of 3.0 or better in both CSU Fresno M.S. program units and/or pre-requisite units individually and collectively. Positions are highly competitive and only when the hiring pool is limited or the required skills not available will offers be extended to first-time enrolled students. Significant or satisfactory progress toward completion of the degree is mandatory.
- ◆ Application Procedures: Complete University Graduate Assistant application, resume and three contacts as references attesting to the studnets background in the area covered by a position.

Contact Information:

Walter Read

read@csufresno.edu

Phone 278-4373

Fax 278-4197

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree. EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Psychology

07SMG043

Appointment dates: 8/21/2006-12/21/2006

Approx. Hrs per week: 5

Application Deadline: 6/30/2006

- ◆ Job duties include: Assist Psychology 155 - Developmental Psychology instructor in evaluating student work and examinations, preparing course materials, monitoring and managing Blackboard, providing research and library assistance, and performing other duties related to the instructional program.
- ◆ Minimum Qualifications: Active member of the Psychology graduate program, in good standing, including a pattern of significant and satisfactory progress toward completion of the graduate degree.
- ◆ Application Procedures: Applicants will need to submit a letter of interest, resume/vita and Graduate Assistant application. Interested students may contact Dr. Jean Ritter if they have questions about the position.

Contact Information:

Sheri Osborn

sherio@csufresno.edu

Phone 278-2691

Fax 278-7910

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree. EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Psychology

07SMG046

Appointment dates: 8/21/2006-12/21/2006

Approx. Hrs per week: 10

Application Deadline: June 20, 2006

- ◆ Job duties include: PSYCH 10 Reading Assistant. Read, comment on, and evaluate papers written by students in Introductory Psychology. Handle e-mail communication and hold office hours. Attend biweekly group meetings. Applicants should be exceptionally proficient at writing and communicating in English.
- ◆ Minimum Qualifications: The position requires strong interpersonal skills and a dedication to personal responsibility. Applicants should also be fairly well-versed in standard computing practices, such as e-mail, internet browsing, and word processing. Organizational and time-management skills a plus. Students applying must be classified Fresno State graduate students and enrolled in 6 units of qualifying graduate coursework.
- ◆ Application Procedures: Contact llachs@csufresno.edu with CV and writing sample (1-2 pages) for consideration. Students must also submit the university application for Graduate Assistants and Teaching Associates to Sheri Osborn in the Psychology Department office (S2 Rm. 312). Review of applications will begin on June 20, 2006, and remain open until all positions are filled.

Contact Information:

Lorin Lachs

llachs@csufresno.edu

Phone 278-4853

Fax 278-7910

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Social Sciences

Graduate Assistant - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist, and train students; and ability to assist faculty in the conduct of special projects/research within the discipline. EXPERIENCE: For the initial appointment, evidence of satisfactory achievement in previous academic work. For subsequent appointment, evidence of satisfactory progress toward completion of the degree. EDUCATION: Equivalent to completion of the requirements for a bachelor's degree and registration in a CSU graduate degree program. Students enrolled in credential programs are not eligible for this position.

Department of Criminology

07GSS054

Appointment dates: 8/21/2006-5/19/2007

Approx. Hrs per week: 5-7 hrs

Application Deadline: 9/15/2006

◆ Job duties include:

- ◆ Minimum Qualifications: Active member of Criminology graduate program; in good standing, including a pattern of significant and satisfactory progress toward the completion of the graduate degree
- ◆ Application Procedures: Letter of interest, resume and application for Graduate Assistant Position

Contact Information:

Dr. Thomas Dull

tomd@csufresno.edu

Phone 278-2305

Fax 278-7265

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Engineering

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Civil & Geomatics Engineering & C

07EET058

Appointment dates: 8/21/2006-5/19/2007

Approx. Hrs per week: 0-20

Application Deadline: Continuous

- ◆ Job duties include: Grade assignments from assigned instructor in the Department, or tutor a variety of courses offered during the Fall 2005 and the Spring 2007 semesters. Part time --20 hours per week as assigned by the department chair.
- ◆ Minimum Qualifications: Senior standing in the department or graduate/PBAC standing. Minimum GPA 3.0. Varies with assignment.
- ◆ Application Procedures: Completion of University Instructional Student Assistant application.

Contact Information:

James Crossfield

james@csufresno.edu

Phone 278-2889

Fax 278-7002

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Engineering

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Electrical & Computer Engineering

07GEN055

Appointment dates: 8/21/2006-5/19/2007

Approx. Hrs per week: 0-20

Application Deadline: continuous

- ◆ Job duties include: Grade assignments from assigned instructor in the Department of Electrical and Computer Engineering. Tutor a variety of ECE courses offer during the academic year. Part time 0-20 hours per week as assigned by department chair.
- ◆ Minimum Qualifications: Senior standing in Electrical and Computer Engineering or graduate/PBAC standing in ECE. Minimum GPA 3.0. Varies with assignment
- ◆ Application Procedures: Completion of University Instructional Student Assistant application.

Contact Information:

Dr. Ram Nunna

rnunna@csufresno.edu

Phone 278-2726

Fax 278-6297

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Engineering

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Mechanical Engineering

07ENG052

Appointment dates: 8/21/2006-5/17/2007 Approx. Hrs per week: 0-20 Hours

Application Deadline: Continuous

- ◆ Job duties include: Grade assignments from assigned instructor in the Department of Mechanical Engineering, proctor a variety of ME courses offered. Part time 0-20 hours per week as assigned by the department.
- ◆ Minimum Qualifications: Junior/Senior standing in Mechanical Engineering or Graduate/PBAC standing in Mechanical Engineering. Minimum GPA 3.0. Varies with assignment.
- ◆ Application Procedures: Completion of University Application.

Contact Information:

Charlene Love

charlene@csufresno.edu

Phone 278-2368

Fax 278-6521

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Mathematics

06SMI31

Appointment dates: 8/22/2006-12/22/2006

Approx. Hrs per week: 0-20

Application Deadline: 7/14/2006

- ◆ Job duties include: Grade assignments from assigned instructor in the Department of Mathematics. Courses may include Math 4R, Math 6, Math 45, Math 75, Math 76, Math 77, Math 81, Math 100. Part time 0-20 hours per week as assigned by department.
- ◆ Minimum Qualifications: Complete certain math courses. Varies with assignment.
- ◆ Application Procedures: Completion of Department of Mathematics application

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone 559-278-2992 Fax 559-278-2872

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Mathematics

06SMI32

Appointment dates: 8/22/2006-12/22/2006

Approx. Hrs per week: 0-20

Application Deadline: 7/14/2006

- ◆ Job duties include: Tutor a variety of mathematics classes in Mathematic Tutor Center. Courses may include Math 1RA/B, Math 4R, Math 5, Math 6, Math 10A/B, Math 45, Math 75, Math 76, Math 77, Math 81, Math 100. Part time 0-20 hours per week as assigned by department.
- ◆ Minimum Qualifications: Complete certain math courses. Varies with assignment.
- ◆ Application Procedures: Completion of Department of Mathematics application.

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone 559-278-2992 Fax 559-278-2872

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Mathematics

07SMI060

Appointment dates: 1/11/2007-5/19/2007

Approx. Hrs per week: 0-20

Application Deadline: 12/5/2006

- ◆ Job duties include: Grade assignments from assigned Instructor in the Department of Mathematics. Courses may include Math 4R, Math 6, Math 45, Math 75, Math 77, Math 81, Math 100. Part-time 0-20 hours per week as assigned by department
- ◆ Minimum Qualifications: Complete certain math courses. Varies with assignment.
- ◆ Application Procedures: Completion of Department of Mathematics application.

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone (559) 278-299 Fax (559) 278-287

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Department of Mathematics

07SMI061

Appointment dates: 1/11/2007-5/19/2007

Approx. Hrs per week: 0-20

Application Deadline: 12/5/2006

- ◆ Job duties include: Tutor a variety of mathematics classes in Mathematic Tutor Center. Courses may include Math 1RA/B, Math 4R, Math 5, Math 6, Math 10A/B, Math 45, Math 75, Math 77, Math 81, Math 100. Part-time 0-20 hours per week as assigned by department
- ◆ Minimum Qualifications: Complete certain math courses. Varies with assignment.
- ◆ Application Procedures: Completion of Department of Mathematics application.

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone (559) 278-299 Fax (559) 278-287

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Academic Affairs

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Learning Resource Center

07ST1037

Appointment dates: 8/1/2006-5/1/2007 Approx. Hrs per week: 0-20 Hrs/Week

Application Deadline: Application review for Fall 2006 will begin April 2006; Spring 2007 review will begin October 2006.

- ◆ Job duties include: Provide tutoring to walk-in students at the Learning Resource Center under the supervision of the Tutorial Coordinator and the Tutorial Specialist.
- ◆ Minimum Qualifications: 1. Currently enrolled student at California State University, Fresno. 2. Minimum units enrolled in: Graduate 4 units; Undergraduate - 6 units. 3. Cumulative Grade Point Average of 3.0 on a 4.0 scale. 4. Sophomore standing. 5. One faculty recommendation letter for each subject area. 6. Unofficial copy of most recent transcript. Incumbent must possess the ability to learn and perform assigned work; work cooperatively with the Lead Tutor, Teaching Assistants, Faculty, and Academic Counselors. Completion of specific course work is required.
- ◆ Application Procedures: Complete Tutor Application and provide a completed letter of recommendation form from a faculty member. Must complete an orientation and training.

Contact Information:

Cheri Cruz

ccruz@csufresno.edu

Phone 278-85718 Fax

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Academic Affairs

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Learning Resource Center

07ST1038

Appointment dates: 6/18/2006-8/1/2006

Approx. Hrs per week: 0-20

Application Deadline: 6/5/2006

- ◆ Job duties include: Lead Instructional Student Assistant. Report to The Learning Resource Center Tutorial Coordinator & Tutorial Specialist. Provide guidance to tutors in the Learning Resource Center. Assist with tutoring, provide necessary resources for tutors and participants, assisting with Tutor Trac procedures - logging in and out of tutors and student participants. Be a liaison between the Math instructors, Math Teaching Assistants, Instructional Student Assistants, and the Learning Resource Center. Generate reports. Assist in designing workshops. Attend Summer Bridge meetings; work closely with the Summer Bridge staff including Academic Counselors.
- ◆ Minimum Qualifications: 1. Currently enrolled student at California State University, Fresno. 2. Minimum units enrolled in: Graduate 4 units; Undergraduate - 6 units. 3. Cumulative Grade Point Average of 3.0 on a 4.0 scale. 4. Sophomore standing. 5. One faculty recommendation letter for each subject area. 6. Unofficial copy of most recent transcript.
- ◆ Application Procedures: Complete Tutor Application and provide a completed letter of recommendation form from a faculty member. Must complete an orientation and training.

Contact Information:

Cheri Cruz

ccruz@csufresno.edu

Phone 278-5718

Fax

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Academic Affairs

Instructional Student Assistant

Job Classification Minimum Qualifications: Incumbents must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. SPECIAL QUALIFICATIONS: Admission or registration as a CSU student.

Learning Resource Center

07ST1039

Appointment dates: 6/18/2006-8/1/2006

Approx. Hrs per week: 0-20

Application Deadline: 6/5/2006

- ◆ Job duties include: Instructional Student Assistant. Major Duties of the job include: Ability to tutor intermediate algebra. Attendance and participation in tutor training. Provide guidance and model good academic habits. Promote independence and facilitate student insights in learning and the learning process utilizing various questioning techniques. Personalize the tutoring based on the needs of the student. Provide a student perspective on academic life and best practices for students. Suggest, and/or demonstrate supplementary materials and resources that will aid them in the students' studies.

Secondary Duties of the job including: Working closely with the Summer Bridge staff, including academic counselors, TAs, and instructors. Attend all Summer Bridge staff meetings and tutor training.

- ◆ Minimum Qualifications: 1. Currently enrolled student at California State University, Fresno. 2. Minimum units enrolled in: Graduate 4 units; Undergraduate - 6 units. 3. Cumulative Grade Point Average of 3.0 on a 4.0 scale. 4. Sophomore standing. 5. One faculty recommendation letter for each subject area. 6. Unofficial copy of most recent transcript. Incumbent must possess the ability to learn and perform assigned work; work cooperatively with the Lead Tutor, Teaching Assistants, Faculty, and Academic Counselors. Completion of specific course work is required.

Knowledge, Skills and Abilities:

Present clear and concise information orally

Must have good interpersonal skills

Good oral and written communication

Effectively manage multiple tasks and work in a team-oriented environment

Work with an academically diverse population of students

Excellent understanding of entry-level college math

- ◆ Application Procedures: Complete Tutor Application and provide a completed letter of recommendation form from a faculty member. Must complete an orientation and training.

Contact Information:

Cheri Cruz

ccruz@csufresno.edu

Phone 278-5718

Fax

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Ag Sciences & Technology

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Food Science and Nutrition

07AGT056

Appointment dates: 8/21/2006-12/22/2006 Approx. Hrs per week: 12hrs

Application Deadline: continuous

- ◆ Job duties include: Grading papers and occasional delivery of lectures.

- ◆ Minimum Qualifications: Must have a Bachelor of Science in Food and Nutritional Science with option in Dietetics and Food Administration. Must have Classified standing in Food Nutritional Sciences graduate program.

- ◆ Application Procedures: Application, resume, three references and transcripts.

Contact Information:

Sandra Witte

sandraw@csufresno.edu

Phone 278-2043 Fax

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Arts & Humanities

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of English

06AHT33

Appointment dates: 8/21/2006-12/22/2006 Approx. Hrs per week: 3-6 WTU

Application Deadline: 3/30/06

- ◆ Job duties include: Instructing and managing the classroom; creating or implementing course design and assignment sequence; preparing course materials and classroom activities; responding to and evaluating student writing; assessing student performance, including giving course grades; and assisting students outside of class during office hours and by appointment; taking part in training sessions during the orientation preceding teaching and throughout the semester (once a week, normally on Tuesday or Thursdays, 4:00p.m. - 5:50p.m.) as condition of employment.
- ◆ Minimum Qualifications: To be eligible to teach in the Department of English candidate must be enrolled in a graduate program within the Department and have courses in, knowledge of, and experience with literacy learning and the writing process. Candidate should also have the ability to relate well with others within the academic environment and have the ability or potential to learn how to instruct and evaluate students.
- ◆ Application Procedures: Complete the University Teaching Associate application and Department TA Application forms. Department application must be accompanied by transcripts, three letters of recommendations, and writing sample. More information about the Department TA Application can be found on the Department of English website <http://www.csufresno.edu/english>

Contact Information:

Anthony Michel

amichel@csufresno.edu

Phone 559.278.8753 Fax 559.278.7321

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Arts & Humanities

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Linguistics

06TAAH051

Appointment dates: 8/21/2006-5/19/2007 Approx. Hrs per week: 1-6 WTU's

Application Deadline: Various - Contact the Department

- ◆ Job duties include: Teach beginning Japanese course (Japanese 1A or 1B), beginning Chinese course (Chinese 1A, 1B, or 2A), Revising and Editing Skills (RES 4A, 4B, and/or 4C) or English Strategies for Multilingual Students (Linguistics 6) (as instructor of record). Prepare lessons including assignments, teach and manage the classroom, attend meetings with Japanese, Chinese or ESL Program Coordinator. Maintain office hours. Grade students' work.
- ◆ Minimum Qualifications: Candidates must be enrolled in the graduate program in the Linguistics Department. Candidates to teach Chinese or Japanese must be native or near native speakers of the language with advanced skills in speaking, reading, and writing Chinese or Japanese. Candidates must have some background in how to teach basic levels of Chinese or Japanese. Candidates to teach Linguistics 6 and Revising and Editing Skills (RES) must have outstanding essay writing skills and must have completed LING 237, Seminar in Teaching Reading, Writing, and Vocabulary. Completion of LING 141 (Teaching English to Speakers of Other Languages) and LING 171 (Practicum in Teaching English to Speakers of Other Languages) is preferred. Prior apprentice or teaching experience at a program such as the American English Institute is also helpful but not required for the beginning Japanese and Chinese and Linguistics 6 course; prior teaching experience is required for the RES course.
- ◆ Application Procedures: Complete the University Teaching Associate application and the Department TA Application form. Department applications must include a transcript of undergraduate and graduate coursework, three names of faculty who will serve as references attesting to the students' background in the area covered by the position. THE DEPARTMENT OF LINGUISTICS RESERVES THE RIGHT TO CHOOSE THE BEST CANDIDATE FOR EACH POSITION AND TO ASSIGN GIVEN TEACHING ASSOCIATES TO THE COURSES THAT MAKE SENSE FOR THE DEPARTMENT'S PROGRAM IN ANY GIVEN SEMESTER. DUE TO CHANGES IN STAFF, CURRICULUM AND STUDENT ENROLLMENT, COURSES OFFERED MAY VARY AND NO GUARANTEE OF EMPLOYMENT CAN BE MADE FROM SEMESTER TO SEMESTER.

Contact Information:

Ellen Lipp

ellenl@csufresno.edu

Phone 559-178-2441 Fax 559-278-7299

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Arts & Humanities

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Music

07AHT047

Appointment dates: 8/21/2006-12/22/2006

Approx. Hrs per week: 10

Application Deadline: June 23, 2006

- ◆ Job duties include: MUSIC 9: Introduction to Music (piano sections). A general education 3-unit course for non-music majors. The course includes teaching music theory and aesthetics for the general student. Notation of pitch and rhythm will also be taught as well as reading, playing, and writing melodies with choral accompaniment. Three contact hours of classroom instruction plus preparation per week (3 WTU).

MUSIC 1A: Sight Singing and Ear Training. A 1-unit core class for music majors. Basic drill in the singing and recognition of intervals, scales, chords; and diatonic melodies, in treble, bass, alto, and tenor clefs. Dictation of diatonic melodies and harmonic dictation. Two contact hours of classroom instruction plus preparation per week (1.2 WTU).

- ◆ Minimum Qualifications: Must be student currently in or fully admitted to the Music MA program at California State University, Fresno. Must enroll in at least 6 units (three of which must be graduate units) for the semester. The successful candidate must have a minimum grade of 3.0 and a GPA of 3.5 or higher is preferred (last 60 units of undergraduate program for new graduate students; current GPA for returning graduate students). For Music 9 and 1A, the successful candidate must have piano skills that, at a minimum, include playing a melody with one hand and accompanying chords with the other, and have the ability to demonstrate scales and other theoretical concepts on the piano. Applicants may be asked to demonstrate piano skills. Candidates whose GRE scores (verbal and analytical) total 1000 or higher will be preferred. For international students, the TOEFL score must be 600 or better. Candidates must have basic knowledge of at least one rudimentary music writing software program. Candidates must have the ability to write and grade exams and assignments.
- ◆ Application Procedures: Complete and Submit General Teaching Associates and Graduate Students Application @ www.csufresno.edu/aps/unit11/unit11.htm. Complete and Submit Music Dept Supplemental Application @ www.csufresno.edu/music/documents/ga_ta_app_music.pdf. If requested, please submit a transcript and complete a live interview/audition.

Contact Information:

Dr. Teresa Beaman

teresab@csufresno.edu

Phone 278-3975

Fax 278-6800

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Health & Human Services

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Kinesiology

07HHT40

Appointment dates: 8/21/2006-5/19/2007

Approx. Hrs per week: 0-6

Application Deadline: Open until Filled

- ◆ Job duties include: Part-time employment for Graduate students, offering practical teaching experience in the field of Kinesiology as the instructor of record for activity classes, laboratory sections or lower-division lecture courses by providing classroom instruction and student assignments; preparing course materials and examinations; evaluating and assessing student performances to determine course grades.
- ◆ Minimum Qualifications: Enrolled or admitted CSU graduate student in the Department of Kinesiology wishing to gain practical experience in the field of Kinesiology.
- ◆ Application Procedures: Please complete an application, and submit a resume and three (3) letters of recommendation.

Contact Information:

Tim Anderson

tima@csufresno.edu

Phone 559/278-2203

Fax 559/278-7010

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Health & Human Services

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Nursing

06THHS40

Appointment dates: 5/22/2006-5/19/2007

Approx. Hrs per week: 0-20

Application Deadline:

- ◆ Job duties include: Duties may include the following, but will be dependent upon the specific course(s) to which the teaching associate will be assigned, as well as upon the specific needs of the faculty member(s) in charge of the course(s):

- Perform lecture, clinical, laboratory or discussion section instruction for one or more course offerings
- Create a classroom environment that is conducive to learning
- Make assignments to students
- Prepare course materials, e.g. organizational set-up of materials or quizzes
- Administer/proctor examinations (in lab/discussion sections or for the lecture course associated with such)
- Assess student performance on lab exams/assignments and help the faculty instructor integrate laboratory performance by each student into their final course grades
- Show responsiveness to improvement suggestions from faculty or student evaluations of instructional performance
- Tutor students individually or in small groups
- Supervise small discussion groups
- Assist students outside of class and/or laboratory hours, including but not limited to the holding of office hours
- Attend meetings scheduled by the faculty or staff for purposes of briefing, coordination, and discussion of course content
- Attend appropriate safety training sessions and ensure that students in laboratory sections are following safety procedures
- Assist with departmental assessment activities when requested
- Perform other assignments supportive of university instruction
- Operate in a collegial fashion with members of the Nursing Department and with other university employees

- ◆ Minimum Qualifications: A candidate for the position of teaching associate in the Department of Nursing must meet the following minimum qualifications:

- A bachelor's degree in nursing
 - Matriculation as a graduate student in the Department of Nursing
 - Mastery of the subject matter of the course to be taught.
 - Good oral and written communication skills
 - If the T.A. is not a new student, s/he must demonstrate satisfactory progress towards the degree.
- Willingness to perform multiple tasks and to take guidance from the faculty member(s) associated with the course.

- ◆ Application Procedures: Apply in the Department of Nursing at least four (4) weeks prior to the beginning of the semester for fullest consideration. Appointments will begin at the start of each semester, applications will be taken continuously.

Contact Information:

Dr. Michael Russler

michaelr@csufresno.edu

Phone 278-2429

Fax

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Health & Human Services

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Social Work Education

07HHT042

Appointment dates: 8/21/2006-5/19/2007 Approx. Hrs per week: 5hrs/wk

Application Deadline: open until filled

- ◆ Job duties include: Assisting the instructor in evaluating student work and examinations; preparing course materials and aids; conducting small discussion groups; assisting in the handling of equipment; and performing other functions requiring knowledge of social work.
- ◆ Minimum Qualifications: Acceptance in the Master of Social Work Education program with a conditional or classified standing; minimum 3.0 GPA; enrollment in at least 6 units in the Master of Social Work program; and basic knowledge of Social Work practice.
- ◆ Application Procedures: Complete the Application for Graduate Assistant form. Applications are available in the Social Work Department office. Psychology Human Services Building, room 128, or go to www.csufresno.edu/aps. Submit the application to the Social Work Department at the above location or mail to the department's address.

Contact Information:

Jane Middleton

jmiddlet@csufresno.edu

Phone 278-3992

Fax 278-7191

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Biology

06TSM044

Appointment dates: 8/21/2006-5/19/2007 Approx. Hrs per week: 0-20

Application Deadline: Appointments will be made throught the Academic Year.

- ◆ Job duties include: Duties may include the following, but will be dependent upon the specific course(s) to which the teaching associate will be assigned, as well as upon the specific needs of the faculty member(s) in charge of the course(s):
 - Perform laboratory or discussion section instruction for one or more course offerings
 - Create a laboratory or discussion classroom environment that is conducive to learning
 - Make assignments to students
 - Prepare course materials, e.g. organizational set-up lab materials or quizzes
 - Administer/proctor examinations (in lab/discussion sections or for the lecture course associated with such)
 - Assess student performance on lab exams/assignments and help the faculty instructor integrate laboratory performance by each student into their final course grades
 - Show responsiveness to improvement suggestions from faculty or student evaluations of instructional performance
 - Tutor students individually or in small groups
 - Supervise small discussion groups
- ◆ Minimum Qualifications: A candidate for the position of teaching associate in the Department of Biology must meet the following minimum qualifications:
 - A bachelor's degree in one of the biological sciences or a related field pertinent to the course(s) being taught
 - Matriculation as a graduate student in the Department of Biology
 - Mastery of the subject matter of the course to be taught.
 - Good oral and written communication skills
 - If the T.A. is not a new student, s/he must demonstrate satisfactory progress towards the degree.
 - Willingness to perform multiple tasks and to take guidance from the faculty member(s) associated with the course.
- ◆ Application Procedures: THE DEPT. OF BIOLOGY RESERVES THE RIGHT TO CHOOSE THE BEST CANDIDATE FOR EACH POSITION AND TO ASSIGN GIVEN TEACHING ASSOCIATES TO THE COURSES THAT MAKE SENSE FOR THE DEPARTMENT'S PROGRAM IN ANY GIVEN SEMESTER. DUE TO STAFF AND CURRICULUM CHANGES, COURSES OFFERED MAY VARY, AND NO GUARANTEE OF EMPLOYMENT FROM SEMESTER TO SEMESTER CAN BE MADE.

Contact Information:

Dr. Shirley Kovacs

shirleyk@csufresno.edu

Phone 278-2001

Fax 278-3963

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Computer Science

07SMT045

Appointment dates: 8/21/2006-12/21/2006

Approx. Hrs per week: 0-20

Application Deadline: open until filled

- ◆ Job duties include: Instructors of Record for undergraduate labs/lower division lecture classes. Part time positions with maximum loads of 6 wtu's. TA's work under general supervision of professors and are expected to keep records of students performance. TA's may be required to grade labs they teach as part of their duties and to assign grades. These duties may vary dependent on lectures/labs assigned.
- ◆ Minimum Qualifications: Admitted to the M.S. Computer Science Graduate Program as either a classified or conditionally classified student. Proven background for the course being assigned. Must meet the GPA requirement of 3.0 or better in both UG CSU Fresno M.S. program units and/or pre-requisite units individually and collectively. Positions are highly competitive and only when the hiring pool is limited or the required skills not available will offers be extended to first-time enrolled students. Significant or satisfactory progress toward completion of the degree is mandatory.
- ◆ Application Procedures: Complete University Graduate Assistant application, resume and three contacts as references attesting to the studnets background in the area covered by a position.

Contact Information:

Walter Read

read@csufresno.edu

Phone 278-4373

Fax 278-4197

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Mathematics

06SMT30

Appointment dates: 8/22/2006-12/22/2006 Approx. Hrs per week:

Application Deadline: 7/14/2006

- ◆ Job duties include: Teach remedial math course (as instructor of record). Part time teaching position with a maximum of 6 wtu's. Maintain office hours.
- ◆ Minimum Qualifications: Active enrollment as a graduate student in the department of Mathematics with a 3.0 GPA or better. Evidence of satisfactory achievement in previous academic work. Equivalent of Bachelor degree in Mathematics. Prefer a Math degree.
- ◆ Application Procedures: Complete university teaching assistant application. Provide two current letters of reference.

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone 559-278-2992 Fax 559-278-2872

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Mathematics

07SMT059

Appointment dates: 1/11/2007-5/19/2007 Approx. Hrs per week: 0-6

Application Deadline: 12/5/2006

- ◆ Job duties include: Teach remedial math course (as instructor of record). Part time teaching position with a maximum of 6 wtu's. Maintain office hours.
- ◆ Minimum Qualifications: Active enrollment as a graduate student in the Department of Mathematics with a 3.0 GPA or better. Evidence of satisfactory achievement in previous academic work. Equivalent of a Bachelors degree in Mathematics. Prefer a Math degree.
- ◆ Application Procedures: Complete university teaching assistant application. Provide two current letters of reference.

Contact Information:

Cindy Douglas

cdouglas@csufresno.edu

Phone (559) 278-299 Fax (559) 278-297

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Physics

07SMT057

Appointment dates: 8/21/2006-12/22/2006 Approx. Hrs per week: varies

Application Deadline: varies -- contact Dr. Munoz

- ◆ Job duties include: Duties may include the following, but will be dependent upon the specific course(s) to which the Teaching Associate is assigned, as well as upon the specific needs of the faculty member(s) in charge of the course(s) and the needs of the Physics Department: Perform laboratory instruction for one or more course offerings Prepare course materials, e.g. syllabi, organizational set-up of lab materials or quizzes in consultation with Physics Department faculty Grade laboratory reports and quizzes according to guidelines set up by the Physics Department faculty Grade homework assignments for lower division courses offered by the Physics Department Record all grades in electronic and paper forms. Submit grades to Department office and to laboratory manager on or before the deadlines set by the Physics Department Create a laboratory and tutoring environment that is conducive to learning Make assignments to students Conduct tutoring sessions for students enrolled in lower division courses offered by the Physics Department Show responsiveness to improvement suggestions from faculty or student evaluations of instructional performance Attend T.A. orientation sessions at the beginning of each semester Attend weekly meetings scheduled by the laboratory manager for purposes of briefing, coordination, and discussion of course content Attend appropriate safety training sessions and ensure that students in laboratory sections are following safety procedures Assist with departmental assessment activities when requested Perform other assignments supportive of university instruction Operate in a collegial fashion with members of the Physics Department and with other university employees
- ◆ Minimum Qualifications: A bachelor's degree in physics. Enrollment as a graduate student in the Physics Department. Mastery of the subject matter of the course to be taught. Good oral and written communication skills. Ability to provide effective instruction in a laboratory or tutoring environment. If the T.A. is a new student, she must be admitted to the MS program in the Physics Department with at least conditional classified graduate status. If the T.A. is not a new student, she must maintain a 3.0 GPA, be enrolled in coursework toward their graduate degree, and demonstrate satisfactory progress toward completion of their graduate degree. Willingness to perform multiple tasks and to take guidance from the faculty member(s) or laboratory manager associated with the course. THE PHYSICS DEPARTMENT RESERVES THE RIGHT TO CHOOSE THE BEST CANDIDATE FOR EACH POSITION AND TO ASSIGN GIVEN TEACHING ASSOCIATES TO THE COURSES THAT MAKE SENSE FOR THE DEPARTMENT'S PROGRAM IN ANY GIVEN SEMESTER. DUE TO STAFF AND CURRICULUM CHANGES, COURSES OFFERED MAY VARY, AND NO GUARANTEE OF EMPLOYMENT FROM SEMESTER TO SEMESTER CAN BE MADE.
- ◆ Application Procedures: Application, resume, transcripts, and three (3) letters of reference forms must be turned in at the Dept of Physics. Application and reference forms are available in the department office.

Contact Information:

Gerardo Munoz
gerardom@csufresno.edu
Phone 278-2371 Fax 278-7741

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Psychology

07SM053

Appointment dates: 8/21/2006-5/19/2007 Approx. Hrs per week: 4-20 hrs

Application Deadline: 8/9/2006

- ◆ Job duties include: Duties may include the following, but will be dependent upon the specific course to which the TA is assigned, as well as the specific needs of the faculty member in charge of the course:
 - Present lectures and lead discussion groups in lab on research methodology, statistical applications and data analysis as assigned by the Psychology 144 –Experimental Methods instructor
 - Create a classroom environment that is conducive to learning
 - Prepare course materials as instructed
 - Administer/proctor lab exams and assignments
 - Grade and record lab assignments
 - Assess student performance in lab and help the faculty instructor integrate laboratory performance by each student into their final course grade
 - Attend weekly meetings with the faculty instructor to discuss curriculum, lab activities and grading criteria
 - Hold weekly office hours and tutor students
 - Teaching Associates will also be called upon to work in a collegial fashion with members of the Psychology department and other university employees
- ◆ Minimum Qualifications: Active member of the Psychology graduate program, in good standing and making satisfactory progress towards their masters degree. Students must be enrolled in six units of psychology coursework each semester to qualify as a teaching assistant. Applicants should be fairly well-versed in standard computing practices such as email, internet browsing and word processing. Must be proficient in both oral and written communication and possess a mastery of research methods in psychology.
- ◆ Application Procedures: Interested applicants should submit the university application for teaching and graduate assistants and a current vita to Sheri Osborn, Department Administrative Assistant, Psychology Dept., Science II Bldg., Room 312 for initial review. Complete applications will be forwarded to Psychology 144 instructors and they will select students for additional interviews.

Contact Information:

Sheri Osborn

sherio@csufresno.edu

Phone 278-2691

Fax 278-7910

Vacancies for Teaching Associates, Graduate Assistants and Instructional Student Assistants.

Sorted by Job Classification, College then Department

Science & Mathematics

Teaching Associate - Academic Year

Job Classification Minimum Qualifications: Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. EXPERIENCE: Evidence of satisfactory achievement in previous academic work. EDUCATION Range A: Equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the university that is related to the discipline to which the individual is assigned.

Department of Psychology

07SMT046

Appointment dates: 8/21/2006-12/21/2006

Approx. Hrs per week: 10

Application Deadline: June 20, 2006

- ◆ Job duties include: PSYCH 10 Reading Assistant. Read, comment on, and evaluate papers written by students in Introductory Psychology. Handle e-mail communication and hold office hours. Attend biweekly group meetings. Applicants should be exceptionally proficient at writing and communicating in English.
- ◆ Minimum Qualifications: The position requires strong interpersonal skills and a dedication to personal responsibility. Applicants should also be fairly well-versed in standard computing practices, such as e-mail, internet browsing, and word processing. Organizational and time-management skills a plus. Students applying must be classified Fresno State graduate students and enrolled in 6 units of qualifying graduate coursework.
- ◆ Application Procedures: Contact llachs@csufresno.edu with CV and writing sample (1-2 pages) for consideration. Students must also submit the university application for Graduate Assistants and Teaching Associates to Sheri Osborn in the Psychology Department office (S2 Rm. 312). Review of applications will begin on June 20, 2006, and remain open until all positions are filled.

Contact Information:

Lorin Lachs

llachs@csufresno.edu

Phone 278-4853

Fax 278-7910