

California State University, Fresno
Office of Faculty Affairs
New Lecturer Appointment Certification

Department

College

New Faculty Member Name

Teaching discipline / Specialization

Home email

Phone Number

Employee ID#

Degree BA, MA, MS, MFA, PhD, EDD, etc	Major Biology, English, Nursing, Rehabilitation Counseling, etc.	Date Granted	Institution/University California State University, Fresno University of California, Irvine Fresno Pacific; etc.	Terminal degree for discipline (Y/N)

Consistent with APM 306 Section III .9 & .10, the department recommends adding this individual to the qualified temporary faculty members list for our department. We have reviewed the attached application, current vita or resume, transcripts (or verified degree docs) and contacted at least 3 professional references.

Consistent with policy, we verified this applicant's degrees and education information listed above.

Signature of Committee Chair

Date

Signature of Department Chair

Date

After review of qualifications, order of assignment and course schedule, I approve adding this individual to the department list of qualified temporary faculty and recommend him/her for appointment as follows:

Appointment Information:

S/he has a terminal degree required for the teaching discipline listed above: Yes No

Rank (Lecturer A, B, C, D): _____ Monthly Base Rate: _____

Signature of Dean

Date

Attach the following: Application (SC-1), Curriculum Vitae, 3 references, transcripts or degree verification

Applicable Policies: Salary schedule <http://www.calstate.edu/HRAdm/SalarySchedule/Salary.aspx>

CBA Article 12 Appointments

APM 306 Policy on Temporary Faculty