

California State University, Fresno  
Office of Faculty Affairs  
New Lecturer Appointment Certification

\_\_\_\_\_  
*Department*

\_\_\_\_\_  
*College*

\_\_\_\_\_  
*New Faculty Member Name*

\_\_\_\_\_  
*Teaching discipline / Specialization*

\_\_\_\_\_  
*Contact email*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Employee ID# (if known)*

<b>Degree</b> BA, MA, MS, MFA, PhD, EDD	<b>Major</b> Biology, English, Nursing, Rehabilitation Counseling	<b>Date Granted</b>	<b>Institution/University</b> California State University, Fresno University of California, Irvine Fresno Pacific	<b>Terminal degree for discipline (Y/N)</b>

Consistent with APM 306 Section III .9 & .10, the department recommends adding this individual to the qualified temporary faculty members list for our department. We have reviewed the attached application, current vita or resume, transcripts (or verified degree docs) and contacted at least 3 professional references.

**Consistent with policy, we verified this applicant's degrees and education information listed above.**

\_\_\_\_\_  
*Signature of Committee Chair  
(optional)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Department Chair*

\_\_\_\_\_  
*Date*

After review of qualifications, order of assignment and course schedule, I approve adding this individual to the department list of qualified temporary faculty and recommend him/her for appointment as follows:

**Appointment Information:**

S/he has a terminal degree required for the teaching discipline listed above:       Yes       No

Rank (Lecturer A, B, C, D): \_\_\_\_\_ Monthly Base Rate: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Dean*

\_\_\_\_\_  
*Date*

Attach this form, CV, and Application (SC-1) to an Appointment Notice (contract) for Faculty Affairs:

Applicable Policies: Salary schedule <http://www.calstate.edu/HRAdm/SalarySchedule/Salary.aspx>  
CBA Article 12 Appointments  
APM 306 Policy on Temporary Faculty