



California State University, Fresno

Tenure Track / Tenured Faculty Nomination and Summary

Page 1 – Department Recommendation

I. RECRUITMENT

College or School: _____ Vacancy #: _____

Department: _____

II. SELECTION CRITERIA AND SUMMARY (attach to form)

- A. On a separate page, please make a person-by-person comparison of all candidates given an on-campus interview:
 - State how candidate’s qualifications meet the required experience, and preferred qualifications.
 - Assess the individual candidate’s strengths and weaknesses and compare them to those of each of the other candidates.
 - Explain why each candidate was recommended or ranked in the order presented.
 - If applicable, provide updated ABD status information on each candidate.
- B. Vacancy announcement
- C. Nominee’s curriculum vitae
- D. Three letters of reference and three telephone reference checks

III. APPLICANT POOL

_____ Total number of applicants for the position
 _____ Total number of applicants interviewed by phone/Zoom (short list interviews)
 _____ Total number of candidates interviewed on campus
 _____ Total number of applicants that withdrew from consideration/or rejected offer because:

_____ Took Offer Elsewhere	_____ High Cost of Housing
_____ Family/Personal Reasons	_____ Inadequate Salary
_____ Lack of Spousal Employment	_____ High Teaching Load
_____ Other	

IV. APPLICANT(S) RECOMMENDED FOR APPOINTMENT (RANKING IS NOT REQUIRED)

Choice/ Rank	Name	Service Credit recommend	Highest Degree Earned	Identify institution from which the candidate earned this degree.
1st				

V. EQUAL EMPLOYMENT OPPORTUNITY REVIEW OF SEARCH PROCESS

As the assigned EEO for this search, I have participated and reviewed in all aspects of this process and confirm the results. If problems occurred in the recruitment or selection phase, I have sent a separate report or contacted Faculty Affairs.

Search Committee Equal Employment Opportunity Designee signature and DATE

VI. DEPARTMENT RECOMMENDATION TO DEAN

I have carefully reviewed the recruitment process, forms, and attachments. I agree with the recommendation or I have attached additional information for the Dean.

Search Committee Chair signature and DATE

Department Chair signature and DATE