

Office of Faculty Affairs
Department Chair Workshop

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Topic	Date	Time	Location	Course ID#
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Department Chair Workshop (Mandatory for New Chairs, all Chairs should attend)

This workshop is designed for new and continuing department chairs and will be presented by Margy Merryfield and John Swarbrick from the Chancellor's Office. These are the same individuals who provide the systemwide training at the CO, about which we have received very positive feedback. It is a full day workshop and lunch will be served.

Topics include tools essential to the effective leadership of the department, and a discussion of important policies and collective bargaining issues. Attendance for new department chairs is mandatory and continuing chairs are strongly encouraged to attend.

Department Chair Workshop	FRI 9/12/14	8:30 a.m. - 4:30 p.m.	VERC Conf. Room	388
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