

**Office of Faculty Affairs**  
**2015-2016 Retention, Tenure & Promotion Workshops**

**To register:** From *myFresnoState.edu* 1) Employee Self Service; 2) Learning and Development; 3) Request Training Enrollment

**Probationary Plan Workshops**

Revised Probationary Plans Due: 12/1/2015; New Probationary Plans Due: 1/22/2016

*Designed for new tenure track faculty who would like to learn about developing an effective Probationary Plan.*

*Faculty mentors are strongly encouraged to attend with tenure track faculty.*

1. Friday	10/9	2:00 – 3:00 pm	LIB2108	Course ID # 246
2. Thursday	11/5	3:00 – 4:00 pm	LIB2206	Course ID # 246

**Comprehensive Workshop for all Full, Off-Year and Promotion Reviews**

*Designed for those who would like to learn about the retention, tenure and promotion process from the second year through promotion to full professor. These workshops are slightly longer and will be inclusive of the WPAF, Off-Year and Promotion.*

1. Thursday (evening)	9/24	7:00 – 8:30 pm	LIB3212	Course ID # 387
2. Wednesday	9/23	3:00 – 4:00 pm	LIB2206	Course ID # 387

**FULL WPAF\* Review 2<sup>nd</sup> Year or 3<sup>rd</sup> Full Review – ONLY**

2<sup>nd</sup> and 3<sup>d</sup> Year Full Review WPAFs due to department: 10/5/2015

*Designed for tenure track faculty who are developing a Working Personnel Action File (WPAF\*) for the first time. Faculty mentors are encouraged to attend with tenure track faculty.*

1. Monday	9/21	10:00 – 11:00 am	ED187	Course ID # 248
2. Tuesday	9/29	2:00 - 3:00 pm	LIB2108	Course ID # 248

**FULL WPAF\* Review 2<sup>nd</sup> – 6<sup>th</sup> Year**

4<sup>th</sup> – 6<sup>th</sup> Full Review WPAFs due to department: 10/19/2015

*Designed for tenure track faculty who would like to learn about developing an effective Working Personnel Action File. Faculty mentors are encouraged to attend with tenure track faculty.*

1. Tuesday	9/22	2:00 - 3:00 pm	EE108	Course ID # 250
2. Monday	9/28	11:00 - 12:00 pm	LIB2108	Course ID # 250

**OFF-YEAR WPAF\* Review 3<sup>rd</sup> and 5<sup>th</sup>**

3<sup>rd</sup>/5<sup>th</sup> Off Year due to department 10/5/2015

*Designed for those who have been directed to complete an off-year review. Faculty mentors are encouraged to attend with tenure track faculty.*

1. Friday	9/25	11:00 – 12:00 pm	LIB2108	Course ID # 249
2. Monday	9/21	3:00 - 4:00 pm	LIB2206	Course ID # 249

**Promotion Only WPAF\* Review**

Promotion Only Full Review WPAFs due to department: 10/19/2015

*Designed for those who are only applying for promotion.*

1. Friday	9/25	3:00 - 4:00 pm	LIB3212	Course ID # 247
2. Wednesday	9/30	2:00 - 3:00 pm	LIB3212	Course ID # 247

