



# THE JAN AND BUD RICHTER CENTER

FOR COMMUNITY ENGAGEMENT AND SERVICE-LEARNING  
*California State University, Fresno*

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**Position:** Richter Center Ambassador

**Reports to:** Assistant Director, Richter Center

**Total Positions:** 9 – 12 per academic year

**Commitment:** 3-4 hours per week, academic year; plus 15 hours per semester service requirement

## **Incentives:**

- Opportunity for support to attend service related conferences
- Receive official appointment letter from campus administration
- \$50 Bookstore credit per semester
- Make valuable connections with community and campus leaders

## **Primary Job Duties:**

- Serve as liaison between Richter Center and campus programs to infuse community service throughout the university
- Complete one office hour per week
- Promote, support, and attend Richter Center events
- Select to become involved in one or more university-based service programs such as: Picture the Change campaign, Alternative Spring Break, national and local days of service (i.e. Serving Fresno Day, Generation Green), Kid's Day, the Community Service Opportunities Fair (fall), the Services to the Community Expo (spring), and/or campus blood drives
- Remain active in personal service efforts (required to complete fifteen personal service hours per semester)
- Submit a minimum of two blog postings per semester

## **Other Activities/Possibilities**

- Assist students in identifying and implementing service projects
- As appropriate, represent student voice on general campus committees related to community engagement
- Meet with relevant campus administrators to support and further university community engagement efforts
- Assist with recruiting future Richter Ambassadors
- Represent the “serving-student” to community and press

## **Qualifications**

- Commitment to promoting the spirit of volunteerism
- Effective communication skills in one-on-one and group settings (to diverse populations)
- Demonstrate flexibility and responsibility
- GPA requirement of 2.5
- Experience in service/volunteerism (ex. service-learning course, volunteering with a local community agency, completion of a community based internship or fieldwork, etc.)