



California State University, Fresno
5241 North Maple Avenue
M/S TA 120
Fresno, CA 93740-8027
(559) 278-7007
<http://www.csufresno.edu/cesl>

FRESNO READS IS CURRENTLY HIRING TUTORS FOR THE 2011-12 ACADEMIC YEAR!
POSITIONS TO START MID-AUGUST.

Position: Tutor/Mentor to children grades K-6

Reports to: Fresno READS Coordinator, Shawna M Bonaime and Site Supervisor

Commitment: part-time, year-long commitment

Wage: Tutors will earn \$10.00 per hour through the Financial Aid Work Study program.
(Approved by Fresno State Financial Aid)

Program Description:

Tutor/Mentors will tutor elementary grade students in reading and/or math. Their primary job is to promote an effective, supportive, and encouraging learning environment that will support the development of reading and/or math skills in their tutees. Under the Site Supervisor, and Fresno READS Coordinator, tutors will work with school age youth in regular sessions at a local Fresno-area school or nonprofit agency.

Job Duties

- Set regular, scheduled days and times to meet with their tutees. Generally these sessions will take place Monday through Friday between 8 a.m. and 5 p.m. Tutor's school and work schedules must allow for tutoring within these hours - at a minimum of two-hour blocks.
- Tutors are asked to commit to the program for an entire academic year.
- Tutors will be **required** to attend a Tutor Training class and scheduled monthly meetings. Tutor will be paid for all meetings and receive course credit for the class. The Tutor Training class and monthly Tutor Meetings will be held on Thursdays, from 6:00-7:50pm, during the fall semester.
- Maintain a professional appearance and conduct at all times; attend trainings; keep all scheduled tutoring appointments; keep records of student work; report on tutoring activities, tutee progress and concerns; and conduct evaluations as needed.

Qualifications Tutors must have **excellent** oral and written English skills; the ability to work with young children; a positive supportive and encouraging attitude; and be highly dependable. Tutors may need transportation to the tutoring locations.