



CALIFORNIA  
STATE  
UNIVERSITY,  
FRESNO

July 1, 2011

Dear Community Partner:

California State University, Fresno, invites you to attend the 19<sup>th</sup> Annual Fall **COMMUNITY SERVICE OPPORTUNITES FAIR!** The event will take place on **Wednesday, August 31<sup>st</sup>, from 10 a.m. to 2 p.m. on the grass area in front of the Kennel Bookstore.** Sponsors for the event include the Jan & Bud Richter Center for Community Engagement and Service-Learning, University Dining Services, and University Student Union.

The event is held early in the fall semester each year to assist students looking for opportunities ranging from traditional volunteer acts to in-depth internships. It also helps students develop a better understanding of the comprehensive needs and the value nonprofits serve in our community. Through the event we hope to help make a direct connection between the resources of the University and the needs of our community. Your participation will encourage students to become engaged in volunteer work, and enhance their skills and learning through community service and service learning.

Participation is first come first serve, and is limited to the first 70 agencies registered. The **registration deadline is August 17, 2011.** Prompt registration will help insure a spot in this event.

*We are pleased to host this event at no charge to participating organizations. If your agency registers for the event, but later determine you will not be able to participate, we ask for a minimum 24-hour notice. We reserve the right to impose a \$10.00 rental fee if a cancellation notice is not received at least 24 hours prior to the event. We also require that all agencies attend the event for the entire event time, from 10 a.m. to 2 p.m.*

Upon receipt of your reservation form **you will receive an email containing a confirmation letter** that includes additional directions, a campus map, and set-up information. **If you do not receive a confirmation letter at least one week prior to the event, please contact our office at 559-278-7079, as we may not have received your registration form.**

We look forward to your participation at this year's event!

Warm Regards,

Renee Delport  
Special Events and Projects Coordinator

**Office of the Provost**  
Jan & Bud Richter Center for  
Community Engagement and Service-Learning  
Thomas Building, Room 107  
5241 N. Maple Avenue, M/S TA 120  
Fresno, CA 93740-8027

Office (559) 278-7079  
Fax (559) 278-7634

**California State University, Fresno  
Fall Community Service Opportunities Fair**

Wednesday, August 31, 2011

10:00 a.m. - 2:00 p.m.

Grass area just south of the Kennel Bookstore

**Complete the bottom portion and**

**Fax to 278-7634**



**Community Service Opportunities Fair  
Registration Form**

Registration is First Come-First Serve!

**Registration Deadline: August 17, 2011**

**Please complete all information listed below.**

**Contact Person:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Please list the types of volunteer opportunities you will be recruiting for at this event:**

\_\_\_\_\_

\_\_\_\_\_

**For Office Use Only**

**Received:** \_\_\_\_\_