# Academic Program Approval Requirements

<table>
<thead>
<tr>
<th>Chancellor’s Office Approves</th>
<th>Notify Chancellor’s Office</th>
<th>Notification via Degrees Database Only</th>
<th>No Notification or Approval Required</th>
</tr>
</thead>
</table>
| **New Program Proposals**, including projections | Before adding new concentrations, options, or emphases, specific information is sent to the Chancellor’s Office, including exact titles, course list, CSU Degree program codes. | Changes in unit requirements for degrees (as long as a bachelor’s does not exceed Title 5 maximum). | Certificates  
Add  
Discontinue  
Change |
| **Pilot Conversion to Regular Program Proposals** | **Pilot Proposal** – notification is sent prior to implementation. | Degree Program Admission Suspension and/or Reinstatement. | Minors  
Add  
Discontinue  
Change |
| **Proposal to elevate options and concentrations to full degree major programs** | **4 + 1 Degrees**: Two programs such as a Bachelor’s + Master’s degree may be linked in an accelerated “blended” route to a graduate degree. E-mail notification + update to Degrees Database. | Reasonable (minor) modification of Campus Specific Degree Title or Concentration Title. | Department Name Changes |
| **Proposal to convert special sessions programs to state support** | **Degree Program Discontinuance**: Campuses with approved discontinuation policies may discontinue programs without prior Chancellor’s approval. Notification + update to Degrees Database. | Degree Program change to Obsolete status: used when there are no more students in a discontinued program. | Credentials  
Add  
Discontinue  
Change |
| **Proposal to add a self-support counterpart of a previously approved state-support degree program** | Concurrent Degrees: contact the CO for issuance of unique CSU degree code for concurrent degrees. | | |
| **Proposal to change a degree title or suggest a new CSU degree reporting code** | | | |
| **Proposal to change a CSU degree designation** (e.g. BA to BS) | | | |
| **WASC substantive change** | Degree Authority  
Off-campus > 25 miles  
≥50% online | | |