

# Course Redesign with Technology

Strategies for Student and Faculty Success

## 2016-17 Proven Practices: Lead Faculty RFP Questions

### Course Information Section:

1. Campus Coordinator Name.
2. Name of Faculty.
3. Position: [Tenured faculty, Tenure-track faculty, Full-time lecturer, Part-time lecturer]
4. Faculty CAMPUS E-mail.
5. Faculty Phone Number.
6. Full Name of Course.
7. Course Abbreviation (e.g., CHEM 101).
8. Number of Course Units.
9. Catalog Description.
10. Is this course a state-funded course?
11. How many students received repeatable grades in 2014-15 (i.e., D, W, F)?
  - a. Optional Comments or Context.
12. What percentage of students received repeatable grades in 2014-2015 (i.e., D, W, F)?
  - a. Optional Comments or Context.

### Proposal Questions:

1. When was the **last term you taught the redesigned course for which you are applying to be Lead**?
  - a. Year [2014, 2015]
  - b. Term [fall, winter, spring, summer]
  - c. Course Number: See image for further details [sharepoint](#).
  - d. Course Section: See image for further details [sharepoint](#).
2. What was the student enrollment for the most recent section(s) of this course you taught?
3. Please select from the list of high-demand, low-success courses. [see RFP pages 6 & 7]
  - a. If “Other” is selected: Explain how this course is a bottleneck. What are the issues?
4. Identify the primary technologies/pedagogies of the redesigned course that will be the model for Proven Course Redesign. [check-boxes for possible multiple selection:]

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## **TECHNOLOGIES:**

Videos  
Clickers  
Online Homework  
Adaptive Learning  
Virtual Labs  
Simulation  
Social Media  
LMS  
Other: [comment box]

## **PEDAGOGIES:**

Flipped Classroom  
Online  
Blended/Hybrid  
Supplemental Instruction  
Supplement /Augmentation  
Active learning strategies  
Tutoring  
Other: [comment box]

5. Describe current student readiness, curriculum and pedagogical barriers to student success that the redesigned course has addressed.
6. Is the redesigned course institutionalized (by ensuring the instructional strategies are sustained with changes in course instructor)?
  - a. If no, please explain further.
7. Describe how the redesigned course has been evaluated for success, assuring that quality academic standards are maintained and students learning outcomes are achieved?
8. Have you completed an ePortfolio for the course? [Yes, No]
  - a. If yes, please copy and paste the ePortfolio URL.
9. Have you **served as Lead faculty** in a prior year? [Yes, No]
  - a. If answered yes, please answer the next two questions:
    - For which academic school year(s)? Select all that apply. [13-14, 14-15, 15-16]
    - For which redesigned course(s) (enter title of course(s))?
10. Have you participated in another Course Redesign with Technology (CRT) Program? [Yes, No]
  - a. If yes, which academic year(s): [2013-14, 2014-15, 2015-16]

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- b. If yes, select which program(s): [check box: Proven Adopting, Promising, Quality Assurance, Virtual Labs, Sustaining Success (multiple may apply)]
  - c. If yes, please supply the URL(s) for your ePortfolio(s).  
Only generate 10c if submitter selects, Proven Adopting, Promising, and/or Virtual Labs.
11. Describe strategies you are using to reduce the cost of required student course materials?

### Commitment Questions:

1. Do you commit to work with the Course Redesign with Technology Team in planning topics and sessions, as well as participating in the bi-weekly Professional Learning Community (PLC) online webinars throughout the academic year? [Yes, No]
2. Do you commit to:
  - Leading a cohort of Adopting Faculty through the academic year 2016-2017? [Yes, No]
  - Using a variety of strategies, including facilitating conference calls and/or virtual meetings with the cohort? [Yes, No]
  - Working with Adopting Faculty to meet their obligations:
    - developing the ePortfolio?
    - completing the mid-year survey? [Yes, No]
3. Do you commit to incorporating accessibility practices into your instructional materials? [Yes, No]
4. Do you commit to follow acceptable use policies including copyright and fair use? [Yes, No]
5. Do you commit to providing a teaching e-portfolio for the redesigned course that documents the content and pedagogical practices, reflections and findings? [Yes, No]
6. Do you commit to making your ePortfolio available with a Creative Commons license? [Yes, No]
7. Do you commit to the alignment of Student Learning Outcomes (SLOs) and assessment strategies to provide demonstrated evidence of improving student academic performance while maintaining quality and rigor of instruction? [Yes, No]
8. Do you commit to participating in the Chancellor's Office Summer Institutes (June 2016 and June 2017) and the January 2017 Mid-Year meeting, and, if needed, smaller working group(s) made up of other campuses proposing to redesign the same course? [Yes, No]

### Budget Questions:

The total award amount is typically no more than \$15K which includes the following categories.

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1. Release Time amount requested (automated).
2. Instructional Support/Teaching Assistant/Supplemental Instruction funding request (capped at \$4,000).
  - a. Provide a detailed description of the type and cost of Instructional/Supplemental Instruction support needed (this area should include SI, Teaching Assistants, tutoring, Graduate Assistants, student mentors).
3. Technology Support (capped at \$5,000).
  - a. Hardware/Software Expenses.
    - i. Informational: No desktops or laptops will be purchased as part of the course redesign funding. Also note there are system-wide software licenses listed [here](#).
    - ii. Provide a detailed description of the type and cost of technology needed that are specific to the redesigned course.
  - b. Indicate if you developed and/or use videos in your course redesign [Yes, No]
    - i. According to the accessibility guidelines, videos should be captioned. If you do not have campus resources to provide captioning, the Chancellor's Office CRT team can work with you to get your non-commercial videos captioned. If you need assistance with captioning, please estimate how many minutes of video you need captioned for this course. At a rate of \$0.62/minute of video, what is your captioning budget request?  
Maximum funding is \$1,000 or 1,600 minutes.
    - ii. The CSU will provide a complimentary 2-year license of [SoftChalk Cloud](#) to faculty who develop affordable learning materials for students. Do you plan to develop affordable electronic learning materials using SoftChalk [Yes, No]  
The Chancellor's Office will follow up with you for licensing and training.
  - c. What other technology support are you requesting? Give detailed explanation of budget request and rationale for the course redesign.  
Amount of budget request?  
Detailed Explanation
4. Travel for Cohort Redesign Business (campus visits, site gatherings).
  - a. Amount of travel request (Maximum of \$1000)?
5. If your proposal exceeds the max amount, please justify here.