

## SCHOLARS IN SERVICE – JOB DESCRIPTION

### **Bulldog Pantry**

The Bulldog Pantry, which opened in November of 2007, is operated and maintained almost exclusively by Fresno State student volunteers. Hundreds of food insecure families benefit from the pantry. In addition to feeding the hungry, the pantry has the unique opportunity to serve as a place for students to have hands on experience with community engagement and to develop leadership skills.

Though student groups and area churches host food drives for us, most of our food is purchased from the Community Food Bank. Thus, we rely on both the financial and volunteer support of countless people to continue our operations.

#### **Job Title: Student Coordinator**

Number of Openings: 1

As a member of the Bulldog Pantry Leadership team, you will work with the team of leaders to further the work and vision of the pantry.

You must have regular availability on Friday afternoons and Saturday mornings.

Individual responsibilities include:

- Help recruit volunteers for food unloading and distribution.
- Help to share the story of the pantry in the community.
- Send client reports to the Community Food Bank.
- Keep our social media up to date.
- Prepare brief monthly reports and an annual report.
- Assist with distributions.
- Actively look for partnership opportunities for additional support.
- Participate in other community events to promote the work of the Bulldog Pantry.