

Statistics Tracking

Statistics Tracking enables an instructor to view detailed usage statistics on selected content items for all enrolled users or selected users. The default setting of Statistics Tracking is disabled, and therefore it should be turned on by the instructor for each individual item.

Enabling Statistics Tracking

1. Click on the Action Link (the arrow pointing downward) next to a Content item.
2. Select **Statistics Tracking (On/Off)**.
3. On the Statistics Tracking page, choose the **On** option.
4. Click **Submit**.

Viewing Statistics Reports

1. Click on the Action Link (the arrow pointing downward) next to a Content item.
2. Select **View Statistics Report**.
3. Click on the Action Link next to **Content Usage Statistics** and click **Run**.
4. On the **Run Reports** page, select the desired **Format, Users, Start Date, and End Date**.
5. Click **Submit** to run the report.