

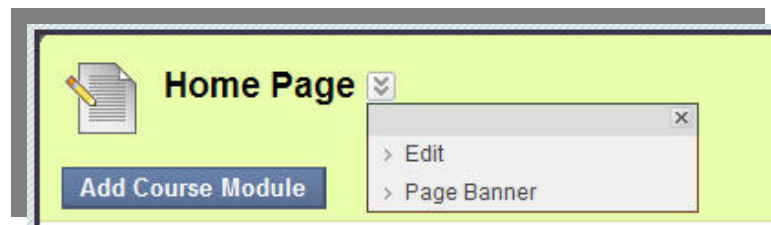
Setting up your Course Framework

Customizing the Home Page

- Make sure your Edit button is in the ON position

- **Adding a Title and a Banner**

1. Select **Edit** from the drop down menu next to the **Home Page** and edit the Module Page and click **Submit**.



2. To add a Banner
Select **Page Banner** from the drop down menu next to the **Home Page**.
3. To add or remove course modules select **Add Course Module** and **Select** the modules you want to appear on the Home Page and click **Submit**. You also may remove modules on the Home Page by clicking the "x" in the upper right hand corner of each module.

Customize the Home Page Theme

1. Select **Customize Page** in the right-hand corner of the Home Page.
2. Select the Theme from the **Color Palette Library** and click **Submit**.

You may also create a **Banner** very easily in PowerPoint.

4. Open a new PowerPoint presentation and select a Blank Content Layout.
5. Resize the slide 7 to 8 inches in width and 1.5 inches in height.
6. Design your banner using WordArt, Text boxes, ClipArt or digital Photos.
7. Save the Banner as a JPEG file.
8. To upload the Banner into Blackboard, select **Customization** in the Control Panel area.
9. Click on **Style** and scroll down to **Select Banner**, click **Browse** and Select the JPEG file of the Banner you created in PowerPoint and click **Submit**.