

Creating a Shortcut to Tools in the Content Area

You can create a shortcut (link) to tools, content areas, or content items.

1. Go to a Course Content Area where you want to create a link to an area, a tool, or an item.
2. Hover over **Build Content > select Course Link**.
3. Click **Browse** to open the Menu to view all available link options and choose one.
4. Fill in the required fields and determine the options.
5. Click **Submit**.