

Control Panel Overview

The Control Panel is the area for managing the content, features, users, and appearance of a course. The Control Panel provides access to all the course-building tools. You can expand and collapse items in the Control Panel by clicking on any of the menu buttons.

- **Content Collection:** The Content Collection area is a course's document repository that can be used to keep and organize course-related files. You can upload a file once and reuse it in multiple areas.
- **Course Tools:** Provide access to all available tools for communication, collaboration, assessments, etc. in a course.
- **Evaluation:** Provide tools for tracking user performance and activity.
- **Grade Center:** In Blackboard 9.1, the link to the Grade Center is on the top level of the Control Panel. The Grade Center area provides access to the Full Grade Center page.
- **Users and Groups:** Provides tools to enroll students, to search students enrolled in the course, and organize students into groups.
- **Customization:** Provides access to customize the course properties such as course availability, tool availability, and course appearance.
- **Packages and Utilities:** Provided access to copy course, import, export, and archive features for a course.
- **Help:** Provides access to Blackboard Learn Guide and On Demand Learning Center.

