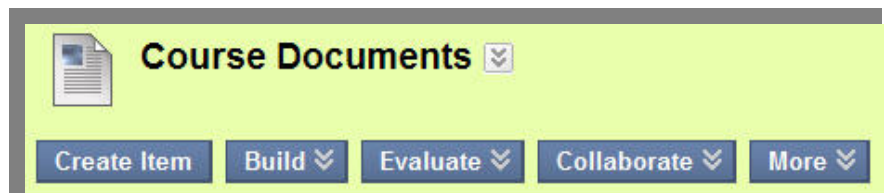
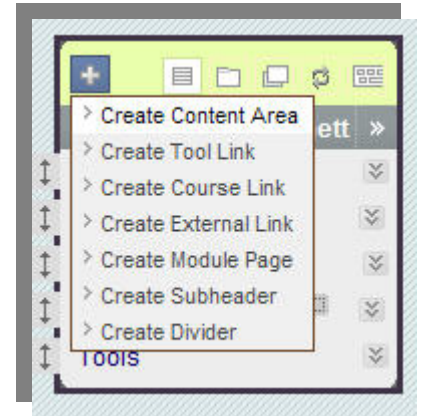


Adding a Content Area

The Course Documents area is the Content Area added to the Course Menu by default. You may add other Content Areas that are appropriate for your course.

1. Click the “+” sign from the **Course Menu**.
2. Select **Create Content Area**
3. Name the Content Area
4. Select “**Available to Users**” and click **Submit**.



Action Bar in the Content Area

- **Create item** - May be text or an attached document such as a PDF file or a PowerPoint presentation.
- **Build** – The build menu allows you to create folders to organize your course where you may place items, external links, course tools, etc.
- **Evaluate** – Test, Surveys, and Assignments that link to the Grade Center are found in the Evaluate menu.
- **Collaborate** – Communication and Collaboration tools are added to the course through the Collaborate menu.
- **More** – The More menu contains the building blocks added to Blackboard (Turnitin and Elluminate).