# **BULLDOG BOWL STUDENT ASSISTANT**

Student Unions at Fresno State



### **Position Description**

The Bulldog Bowl student assistant is responsible for ensuring the smooth operation and positive experience of guests at the Bulldog Bowl (lower level of the University Student Union). Under the supervision of the Bulldog Bowl Manager, this role encompasses a range of duties including customer service, equipment maintenance, facility cleanliness, and operational support.

Туре:	Part-time, non benefited – current Fresno State students only
Supervisor:	Bulldog Bowl Supervisor
Wage:	\$16 per hour (non-negotiable)
Schedule:	20 hours per week (maximum); days, nights and weekends
Openings:	Varies (Fresno, CA – In-person)

#### Responsibilities

- Operate Point of Sale system, debit/credit card machine, and adhere to appropriate cash handling procedures.
- Respond promptly to emails, voicemail messages, and incoming phone calls, maintaining a high level of professionalism and efficiency.
- Investigate minor equipment malfunctions or stoppages, resolving issues whenever possible.
- Greet guests and maintain a professional and courteous demeanor in a fast-paced environment.
- Issue guests with equipment such as cue sticks, billiards balls, and bowling shoes.
- Ensure the safety of equipment and oversee facility usage to prevent accidents.
- Monitor the condition and quantity of supplies, informing the supervisor of any shortages or needs.
- Perform general cleaning duties including counter, work area, and display cases using appropriate cleaning supplies.
- Execute start and end of shift duties, including the cash-out procedure.
- Work during scheduled Bulldog Bowl events as required.
- Assist in creating group and bowling lane reservations.
- Perform other duties as assigned.

## Qualifications

- Must be an enrolled Fresno State student in good academic standing.
- Ability to work independently and thrive under pressure in stressful situations.
- Previous cash handling experience preferred.
- Excellent interpersonal skills, with the ability to communicate positively and effectively with individuals from diverse backgrounds and cultures.
- Capable of physically climbing atop pinsetter machines.
- Ability to stand for extended periods and lift items weighing up to 20 lbs.

## **Organization Description**

Promote a sense of community, student success and personal growth as part of the **Student Unions** team! Over a million visitors annually eat, go bowling, hang out with friends or attend a variety of events in the Student Unions. The USU, RSU and SSU are the centers of campus life!

#### How to Apply

Submit an application in person to the Bulldog Bowl front counter, located on the lower level of the University Student Union.

For questions, visit fresnostate.edu/usu, email getinvolved@csufresno.edu or call 559.278.2741.